Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
December 12, 2017

Present: Dan Wells, President; Brian Jackman, Vice President; Pete Carlson; Clerk; Debbie Wingo, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Coordinator of Curriculum; Christina Orsi, Ken Silman, Emily Stroup, and Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION
- a. Call to Order at 5:35 PM
- b. Roll Call to Establish Quorum – Mr. Raya was absent
- c. Approval of Agenda
- d. Public Hearing –

MSA (Wingo/Carlson) approve the agenda

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Wells, Wingo		Raya	

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:46 PM
Welcome from Board President Dan Wells
Pledge of Allegiance
Reorganization of the Board:
MSA (Wells/Carlson) nominate Brian Jackman as Board President

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Wells, Wingo		Raya	

Mr. Jackman appointed Mr. Carlson as Vice President and Ms. Wingo as Clerk

2018 Committee Representatives are as follows:

TAPFFA	Mrs. Wingo and Mr. Jackman
County School Boards Association	Mr. Raya
Little League	Mr. Carlson and Mr. Jackman
Technology	Mr. Wells and Mr. Jackman
Tracy Parks and Recreation	Mr. Raya

Superintendent's Report – Dr. Bridges held a number of Local Control Accountability Plan (LCAP) staff, student and community forums. He also attended school site council meetings at Tom Hawkins and Jefferson school campuses. Dr. Bridges met with the Department of Toxic Substance & Control regarding the Ellis and Tracy Hills projects. He and Sam Hagler met with Tracy Little League at Monticello School regarding field maintenance. Jefferson School student Pranav Jayakumar will attend the California State Spelling Bee as a runner up. Dr. Bridges thanked Board President, Dan Wells, for serving as Board President for the past year. Nolan O'Brien from the LLNL presented a $5,000 check to the Jefferson School District. Mr. O'Brien is one of more than 600 lab employees who live here and indicated that he has a passion for science, technology, engineering and math.

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There are no strings attached to the donation but the hope is that the District can take advantage of the donation and use it for technology.

In closed session –

- MSA (Wingo/Jackman) approve the new hire of certificated employees 11659, 11660 and 11661 and the rehire of 11662. Approved the new hires for classified employees 11663, 11664, and 11665.

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Wells, Wingo		Raya	

- Discussed employee discipline

III. PUBLIC HEARING – No comments from the public

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting November 14, 2017
4.2 Warrants – November 2017
4.3 Financials – November 2017
4.4 Surplus
4.5 Donation from Lawrence Livermore National Laboratory

MSA (Wells/Wingo) approve the consent agenda as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Wells, Wingo		Raya	

V. EDUCATIONAL SERVICES

5.1 Student Body Reports –

Jefferson's Student Body Secretary, Zaila Kayhan, reported on the events at Jefferson School – Jefferson held a Turkey Trot before Thanksgiving and there was great student participation. This Friday, the 5th graders will be able to purchase an ASB card to use for a Holiday Hang Out. Jefferson School is creating a Christmas program and the whole school will participate all at once. The Jefferson School marching band led the downtown tree lighting ceremonies this year. Students have been collecting cans for Brighter Christmas, and they collected 5,055 cans. 7th grade STEAM class has been creating Rube Goldberg machines and they are amazing. Student council would like to start a Kindness Challenge and they are working on this idea. Pranav Jayakumar was congratulated for advancing to the state spelling bee.

Monticello – ASB Vice President, Aubrea Davis, shared the news from Monticello– Students have been collecting cans for brighter Christmas. Winter program is tomorrow and Thursday. The next Spirit Day is P.J. Day on Tuesday and Winter Break starts on December 19th and all the students are looking forward to it.

Tom Hawkins – ASB President, Claire McLeod, indicated that there were several events throughout this month to report on from Hawkins. Both 7th & 8th grade students had field trips to the San Francisco 49ers Levi Stadium. Students were able to go through the 49ers Hall of Fame, visit the field, and a take a class. Students also learned how STEAM connects to football. Fifth grade students had a field trip to see the movie "Wonder" and the staff and student reviews were great. This Friday is the annual Ugly Sweater contest. Winter performances are next week for all grades. One of the best days of the school year will be Tuesday next week – it is Pajama Day and a great way to start the break.

Anthony Traina – Isabell Leval, Traina's ASB President, shared some of the activities that happened at Traina School over the past month. The 8th grade collected and donated gifts for children at the Mary Graham Children's Shelter in French Camp. The toys will be hand delivered next week for

these children in need. Ms. Leval shared examples of what the grade levels are learning. The 8th grade is learning about the Holocaust as they read "Night" by Elie Wiesel. 7th grade is working on mythology and is making "Wanted" posters for mythological gods, and Ms. Walther's 5th grade class is doing a continuation of the "walking classroom". On December 5th the school celebrated Walt Disney's birthday by having teachers and students wear anything "Disney". A Traina tradition is to wear pajamas the day before the Winter Break, and this is one of the most popular days for students.

5.2 Student Parent Group Reports –

Monticello/Jefferson Schools - Alexis Imperial-Bobis reported for the Monticello Jefferson Parent Faculty Association (MJPFA). Ms. Imperial-Bobis shared the MJPFA mission statement and noted that although meetings of the MJPFA are small there is a tremendous school community who steps up whenever the committee asks for help. This sense of community is best explained by the success of the Fall Carnival which grossed over $38K and after expenses earned $29K in net income. The carnival was a wonderful event and they had tons of families who came out for a day of smiles and laughs. Over 175 community and family volunteers helped out such as the Tracy Lion's Club, Kimball High, and the Tracy Bulldog Project to name a few. There was increased attendance from the Jefferson students, as well as students from Hawkins and Monticello. Mrs. Wooten and Mrs. Stroup were thanked for their support and participation. Roughly 1200-1500 people attended the carnival. Ms. Imperial-Bobis shared upcoming events such as a dance in February, Fun Run, Paint Night and CAASPP awards for students to name a few. In January, teachers will turn in wish lists to the MJPFA and the group will do what they can to make the teacher's wishes come true.

Hawkins School - Shawn Cannon, the Hawkins Parent Faculty Club (HPFC) President, reported to the Board. Ms. Cannon introduced the HPFC Board members this year, as well as the mission statement of the HPFC. Ms. Cannon indicated that the group acts not only as fund raisers but as community liaisons between parents and staff who can answer questions about things at school. Ms. Cannon mentioned that the group helps fund field trips for students, Artist in Residence, and assemblies to name a few. Ms. Cannon shared a number of fundraising events such as dances, See's candy and the Fund Run which made $9,600 for the school. The group held a holiday boutique last Saturday which was a new event for the HPFC. They collected money from vendors who came on Saturday to the Hawkins MPR and sold their items. All of the vendors really enjoyed the event and would like to attend next year. Ms. Cannon described the mix of programs that are supported by the HPFC such as the Hawkapalooza and an outdoor movie night. Ms. Cannon indicated that increasing the group's membership is still a challenge. Ms. Cannon noted that having a teacher on the board is really helpful and she thanked Mrs. Holmes for her participation.

Traina School – President, Alma Morley, shared news about the PTA at Traina. Last year the group was able to give $9,600 back to students and teachers. So far been they have been able to give roughly $13K back to students and teachers. This is a new PTA charter and they are in their second year. Last year the Traina PTA had 44 members and this year they have 97 members. Membership is increasing and that is great. The group held a breakfast event at the beginning of the school year called, "Cheers or Tears" for Kindergarten and TK parents. The PTA is working on a Science Camp 6th grade fundraiser to help supplement that fee. There are 13 members on the Traina PTA board.

Mr. Jackman thanked each of the Parent's Club Presidents who presented today.

5.3 Site Specific Emergency Operations Plans –
MSA (Carlson/Wingo) approve the Site Specific Emergency Operations Plans as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Wells, Wingo		Raya	

5.4 Student Enrollment – The district is up four students from last year at this time.

VI. PERSONNEL SERVICES

VII. BUSINESS AND FACILTIES

7.1 November 2017 Budget Adjustments -

MSA (Wingo/Wells) approve the November 2017 Budget Adjustments as presented

Ayes – 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman,		Raya	
Wells, Wingo			

7.2 Food Services Department Update – Director of Food Services, Debbi Rogers, was unable to present this evening and will present to the Board of Trustees next month.

7.3 2017-2018 First Interim Report – Mr. Wells indicated he does not agree with the County's requirement of projecting declining enrollment, particularly in the out years, especially with all of the growth that is occurring within the District's boundaries. Mr. Wells commended all of the hard work that Ms. Maxedon has done with the First Interim Report. Ms. Maxedon also shared that new housing developments will likely increase ADA but to project when those increases will happen has always been challenging. The District is conservative when approaching ADA projections because ADA defines revenue.

Ms. Maxedon provided a 1st Interim budget update. The budget includes $147 per ADA, which is approximately $335K in revenue in one-time funds for 2017-18. Supplemental funds are budgeted in Resource 0709 and our 2017-18 budgeted revenue is $1,015,839 with budgeted expenditures of $910,632. The District is showing reserves of $227, 468. Ms. Maxedon noted that the budget includes $183K for ELA/ELD textbook expenses. This year the District has planned for textbook adoptions in History /Social Studies. In 2018-2019, the District will have a new science curriculum adoption and budgeted expenses for this adoption and future adoptions will remain.

Ms. Maxedon noted that the PLC budget wasn't backed out because we have a group of teachers who weren't able to attend last year. The budget for Kindergarten Aides was retained this year, as well. Ms. Maxedon noted that the District is working with County diligently regarding the new developments that are being built now. She also showed the District expenses of STRS and PERS, which have a combined increase in expenses of $658K across all three years.

MSA (Wingo/Carlson) approve 2017-2018 First Interim Report as presented -

Ayes - 3	Nays -1	Absent – 1	Abstain – 0
Carlson, Jackman,	Wells	Raya	
Wingo			

7.4 Tracy Little League Contract 2018-2019 –Dr. Bridges and MOT Director, Sam Hagler, met with Tracy Little League last Friday. Field maintenance was discussed as it is an area of concern for the District. Dr. Bridges noted that the language has changed in the contract which indicates Tracy Little League's field responsibilities for the southern/northern fence line of the field. Tracy Little League is very willing to work with the District. They have committed a lot of money to the fields and plan to do some amendments to the fields. The Tracy Little League and the District are working to improve the process of watering the fields and having an established a watering schedule.

MSA (Carlson/Wells) approve 2018-2019 Tracy Little League Contract as presented -

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman,		Raya	
Wells, Wingo			

7.5 Annual and Five-Year Report on Developer Fees and Capital Facilities Fund

MSA (Wingo/Carlson) approve the Annual and Five-Year Report on Developer Fee and Capital Facilities Fund as presented -

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman,		Raya	
Wells, Wingo			

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7.6 Actuarial Study of Retiree Health Liabilities

7.7 Actuarial Study of Retiree Health Liabilities under GASB 74/75

7.8 CalPERS & CalSTRS Update – Dr. Bridges spoke about information that shows the fiscal commitment of our CalPERS & CalSTRS and how this expense is increasing and it is an unfunded mandate by the state.

VIII. BOARD DISCUSSION AND REPORTS

8.1 Revise BP 0410 Nondiscrimination in District Programs and Activities, Adopt as presented -

MSA (Wingo/Wells) adopt revised BP 0410 Nondiscrimination in District Programs and Activities as presented -

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Jackman, Wells, Wingo		Raya	

8.2 Items for Next Board Meeting – Food Services Department update and the District Audit will be presented in January.

ADJOURNMENT – MSA (Wells/Carlson) 7:55PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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